



Chart Request Form

This completed form must be accompanied by a written request on official letterhead that includes a signature

End User Information:

User ID # (if available)	
School/Facility/Business Name	
Address	
City, State, Zip	
Mailing Address (if different from above)	
Contact Name	
Contact Phone Number	
E-Mail Address (REQUIRED for e-mail requests)	

I would like to receive a chart in the following format(s):

- Hardcopy (Paper)
\$50 fee – A check or money order must accompany your request
- Diskette
\$50 fee – A check or money order must accompany your request
**only available for serial numbers running in consecutive order*
- E-Mail: Excel format (only available for serial numbers running in consecutive order)
**only available for serial numbers running in consecutive order*
Master Lock Co is not liable for potential security breaches in the transmission of E-Mail charts
No Charge

Note: Full chart history is available for a \$100 fee regardless of chart format.

Indicate "History" in the Starting Serial # field below

History may not include all locks in your facility. Our records are dependant on how the locks were registered at the time of purchase.

Chart Information:

Product Type: 1500 (1502, 1525, 2002, 2010, 2076) or 1600 (1630, 1631, 1654, 1655, 1670, 1671)

Product Type: 1500 or 1600	System Key # (if available)	Starting Serial # (If serial #'s are not in numeric order please include a complete list of serial #'s)	Quantity of Serial #'s
<input type="checkbox"/> 1500 <input type="checkbox"/> 1600			
<input type="checkbox"/> 1500 <input type="checkbox"/> 1600			
<input type="checkbox"/> 1500 <input type="checkbox"/> 1600			

Please mail your request and check to the below if you are requesting a diskette or hardcopy:

Master Lock Company, 137 W Forest Hill Ave, Oak Creek, WI 53154, Attn: Chart Request

Requests for email charts can either be sent to the above address, or you can also fax your request to 1-800-308-9245.

Please allow 4-6 weeks from the **receipt** your letter for your chart to be processed.